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Members of Woolamai Beach SLSC,

Please find below an update from the Board of Woolamai Beach SLSC following our meeting on 9th December 2020. Please remember that it is **not** possible to provide all notes and information due to the sensitive nature of some discussions. This document provides a snapshot.

Board Reports presented by Board Members:

President (Mark Bain):

- COVID update
 - Overall COVID Safe Plan has been approved by LSV. Much thanks to David Ellison, Hugo Richter Noah Smith, Josh Cottier and Max Eldridge for all their work as members of the COVID Sub-committee
 - Nippers COVID Safe Plan submitted to LSV and congratulations to the nipper sub-committee for all their work
 - LSV/DHHS have released the COVID Safe events framework. Meeting with the Channel Challenge organising committee to determine how and when to run Challenge in a COVID constrained environment
- PINP relationship and update
 - Discussions with John Thomson and Stafford Smith have continued
 - Sand remediation works have commenced
 - Need to discuss long-term strategic options post 2020/21 season
- Club Residence
 - In light of the considerations below the club residence has been leased to LSV until at least the middle of Feb 2021
 - COVID compliance means that most arrangements are different this season
 - There will only be a limited number of beds available at the clubhouse for the 2020/21 season (subject to guidance from LSV/DHHS). These beds will be reserved for patrolling members. Refer to guidance from the Club Captain



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- The clubhouse guardroom has been reserved as a COVID Safe room should anyone present with COVID symptoms
- Providing the guards a safe environment to stay during the extended season and be comfortable there is no exposure to members of the public and reduced contact with patrolling members
- The decision was made in the depths of lockdown 2 where it looked unlikely normal rental options would be available
- The residence is “off-limits” for all members other than the guards who are patrolling at the time
- Emergency Services Fund
 - Number of discussions with LSV during the period. In good news, LSV are likely to provide a project manager to run the delivery of this exciting project
 - Expect this to kick off early in the new year. Exact deliverables of the project are still being agreed and led by Brendan Smart
- Channel Challenge
 - Many discussions with a variety of stakeholders in the last month
 - Meeting 8th December with Ron, Macca, Max, Riley, Mick re regulatory requirements and activities to be organised to proceed with the event
 - DHHS/LSV have released event framework club will need to follow in order to run event
 - Event COVID Safe Plan must exist before a permit will be considered

Vice Presidents (Stafford Smith and Max Eldridge):

Stafford:

Stafford Smith was unable to attend the meeting as he was leading the Upwey Bronze Camp currently in progress at Woolamai Beach SLSC. Max Eldridge presented his Board report on his behalf, alongside his own.

- PINP
 - Removal of large amounts of sand prior to the start of our season
 - However weather conditions with unfavourable wind conditions have disrupted planned works.
 - Over the last 2 weeks PINP have moved sand on 5 occasions but being at Woolamai over the past couple of days you would not think anything has been done.
 - Contractors and fence construction has been booked for 14, 15 & 16 Dec so work should be completed before Christmas.
 - PINP has missed out on first round of funding grants in the State Budget but still very hopeful of gaining grants in the stimulus packages due to be announced in the coming weeks. If approved Woolamai should benefit from these packages.
- UPWEY PARTNERSHIP.
 - 19 Bronzies currently undertaking a Bronze camp at Woolamai.



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- It is a very Covid different camp but Woolie will gain 19 new Bronze qualified lifesavers for the 20/21 season.
- Wi fi access for course content is very challenging. Causing a headache for the camp.
 - *During the meeting the Director of Finance and Administration committed to working with Rochelle on bettering our Wifi access at the club, including engaging a consultant*

Max:

- Judicial Committee
 - Final report sent out to the club, the coming weeks will be focused on developing a response framework for the Board and tasking out individual recommendations
 - Board as a whole will need to be involved in several
 - Max to work on framing club response in coming weeks
 - Alan McLean and Troy Ross have graciously offered to work on completing Club By Laws. The Board thanked Troy and Alan for this generous offer
- Club Fob and Security
 - Following grant application, need to organise
 - Board previously approved the purchase of new FOBs
 - Director of Member Development advised that this will be a part of the acquisitions from the recently successful grant
- Long Service Awards
 - Thanks to Troy for assisting with this. Currently organising the purchasing of awards. There has been some significant delay due to Covid with this.
- RWC update
 - Patrols going well, met with LSV and Bass Chief Lifeguard last night
 - Some changes regarding taskings for coming season and who can task the service. This will be communicated with RWC team.
- Special Events
 - As noted in President's report

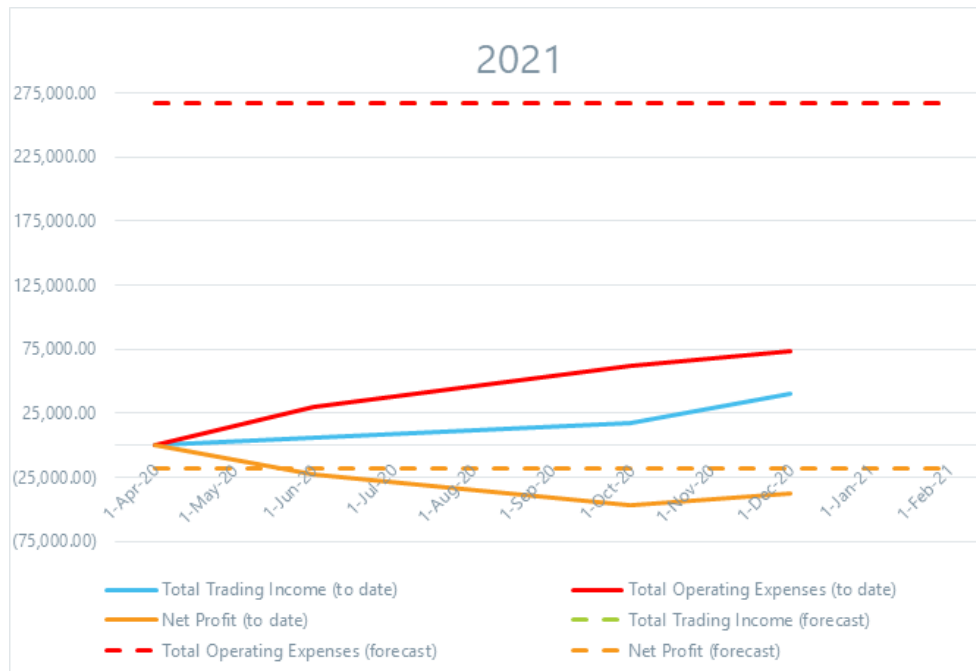
Director of Finance and Administration/Secretary (Adrian Koller):

- Graeme Clausen contacted me to seek method of comms to club regarding Woolamai history book.
- Continue to manage Rochelle's work load
- COVID Safe cleaning requirements – need to do a simple daily wipe of high touch areas (tower, bar, radios, kitchen benches – if used). Cleaners to come twice a week to do deep clean.



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Director of Life Saving Services/Club Captain (Josh Cottier):

- Patrols:
 - Final roster (Version 4) being sent out tonight via club update by Riley Fyffe.
 - Mighty Ducks dissolved, new patrol Punchy's Penguins led by Grace Saxon, Hallie Mau, James Henderson, ready to build the next powerhouse patrol!
 - Boxing Day weekend onwards full weekend patrols to resume as Bunkrooms will again be available.
 - Sun Dec 27th - Trialling long weekend split shift patrolling: Islanders AM shift, Penguins PM shift.
 - 3rd Jan: Captains Patrol. For all PC, VPC's and Lifesaving Services team past and present. Open invite to all board members to come patrol and join us evening prior for some sort of function – trying to book bowls club currently.
 - 23rd Jan (Sat): Pink Zinc, 13th Feb (Sat) Blue Zinc patrols.
- Gear & Equipment:
 - ATV repairs still underway, massive thanks to Hamish & Brayden @ LSV for arranging to loan us an LSV ATV!
- Emergency Response
 - 9 emergency response contacts nominated: Brendan Smart, Max Eldridge, Josh Cottier, Matt Hall, Liam O'brien, Hannah Tzimokas, Tommy Williams, Sean Carney & Alan Hailes.
 - Met with majority of above via zoom, begun planning new procedures including rolling out SMS alert system, introduction of a Service Management Plan (SMP)



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including improved procedures to ensure members safety and increased efficiency.
Full scale ER review to be conducted post season.

- Patrol Leadership Development:
 - Jacko Sinclair and Hannah Tzimokas hosting a zoom workshop for PC's and VPC's next week.

Director of Facilities/Assets (Darrell Clark):

- Smiths Tower –
 - F/Up 3/11 with update due by 11/11/20.
 - F/up 24/11 with response by 27/11.
 - 30/11 referred to President to commence higher action.
 - 3/12 – received phone 2 calls that Kane as he was visiting tower to review and get underway.
 - 5/12 received an email by 11/12 that we will have a report and strategy to attend to works.
- Air Cons
 - 3/11 - Now installed just awaiting installation of the timers. 7/12 Timers now installed
- Bigger glasses & Bowls – late 2020.
 - On Covid hold.
- Mattress Upgrade – No action yet.
 - Sept 20 – subject to grant application. On Covid hold.
- Chopping Boards & Utensils – Late 2020.
 - On Covid hold.
- Bunks in Guard Room – No action yet.
 - Sept 20 – subject to grant application. On Covid hold.
- Front Door - 21/4 initially seal then replace main entrance door due to sand entry.
 - Sept 20 – subject to grant application. 7/12 Grant approved.
- Nov 20 \$276,000 grant approved. Works to be planned and scheduled.

Director of Member Development (Brendan Smart):

- Grants Update
 - Emergency Services Refurbishment Fund (\$276K) – Adrian Koller (Woolamai Director Administration) and I met with David Potter (LSV Manager Volunteer Support) and Dani (LSV Project Manager) at the Woolamai Beach Surf Life Saving Club (WBSLSC) on Sunday, 6th December to discuss the project. WBSLSC are just waiting on LSV to provide the signed funding agreement for us to sign and then WBSLSC can commence the project; which includes numerous works at the Residence and WBSLSC)
 - Building Better Regions (\$20k) – I re-submitted the Building Better Regions acquittal report on Thursday, 3rd December. If the Federal Government accepts our acquittal



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report then we can expect to be reimbursed for \$20K worth of works completed at the WBSLSC during the past season.

- Training and Assessing Update
 - Surf Rescue Certificate (SRC)
 - Surf Rescue Certificate (SRC) has sold out (two courses with 16 candidates each). Candidates who missed out can express interest (join the waiting list) here: <https://www.woolamaibeach.org.au/src-course>
 - Requalification/Skills Maintenance
 - Annual Requalification/Skills Maintenance sessions have commence and must be completed by 31st December 2020. Register for a session here: <https://mt.lsv.com.au/login/>.
 - Note: Sessions are limited.
 - New Courses/Awards
 - At this stage no New Courses/Awards will be offered at Woolamai during season 2020/21 (decision to be reviewed in February 2021). Members wishing to complete New Courses/Awards should register for New Courses/Awards at the following link: <https://mt.lsv.com.au/login/>.
 - Note: Sessions are limited. Members should check the above link on a regular basis for new sessions.
- Bronze Camp Update
 - Bronze Medallion Camp Rescheduled
 - Bronze Camp Update can be found here: <https://www.woolamaibeach.org.au/news/bronze-camp-update-2020>

Director of Competition (Jeremy Goodger):

- No decision by LSV regarding upcoming competition season
- Hopefully in the next few months more clarity will be given about the upcoming season
- Secure purchase / grant of belt and reel for junior carnivals

Director of Communications (Riley Fyffe):

- Completed merchandise orders for 2020-21 season. (Thank you Fi Blackmore)
- Remade the Nippers! Registration form to be COVID compliant. This meant there was limited spots available each age group.
- Launched Nippers registration form.
- Helped Charles with Nippers! Enquiries.
- Collating information for monthly update. Will send out post board meeting.
- 2020-21 digital induction packs finished.
- Virtual Presentation Night completed. Life members and life governors congratulated.
 - Note Profiles that have gone out via Facebook and on the Club Website as well
- SRC and Adult Bronze Camp registrations opened. SRC camp full.
- COVID-19 clubhouse walkthrough videos completed. (Need to edit videos before publishing)
- Wednesday Woolimites published.



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- Set up a booking system for members to sleep at the clubhouse. Tracking system to be COVID compliant.
- Mallacoota article by Jason Close finished & under review. Will send to media outlets once finalised.
- Ordered recyclable bags for click & collect.

Director of Nippers (Charles Tuchtan):

- Marketing
 - Westerport water billboard was put up on Thursday 26 November
 - 'Nippers is Back' article in Phillip Island & San Remo Advertiser' (25/11/20)
 - Nippers advertised on various community FB pages
- COVIDsafe preparation:
 - Michelle Murphy, Kathrine O'Keefe and Charles Tuchtan attended LSV COVID officer training on December 9
 - Nippers COVIDSafe Information Program Plan written and sent to LSV for approval
- Nippers registration opened 30 November 2020.
 - 274 Nippers leaving 6 places to fill (under 7 and under9)
 - Website registrations have been replaced with a waiting list form.

Director of Leadership Development (Hannah Tzimokas):

- Locked in April Bronze Camp – Have sent out communications to families. Will begin to start planning.
- Implemented the first female development program – zoom training session
- Locked in plan for lifeguard accommodation at the residence

Decision Papers presented to the Board:

- Nil

Urgent/General business presented to the Board:

- Vice President (Max Eldridge) congratulated Hannah Tzimokas on her successful application to attend National Leadership College in 2021
 - The National Leadership College is run by SLSA and is one of its premier leadership development courses
 - Owen Carbery, Alex Judd, Max Eldridge, Brendan Smart and Caitlin Foot-Connolly have all attended previously
 - Other members of Woolamai Beach SLSC applied but were unsuccessful, the Board will continue to support their applications as well

Next Meeting:

- January 2021- on Phillip Island



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