

Meeting Type	Annual General Meeting		Meeting	AGM 2023
Meeting Date/Time	30 Jul 2023	10:47am	Chair	Jason Close
Location	WBSLSC Clubhouse		Scribe	Carole Irving

ATTENDEES	- Ryan Box	- Christian Born	- Carole Irving
	- Jason Close	- Brendan Smart	- Stewart Irving
	- Peter Moate	- Alan Hailes	- Tanya Pinnock
	- Andrew Crow	- Michael Butler	- Tom Baird
	- Campbell Smart	- Georgie Wettenhall	- Darrel Clark
	- Terry Aslanidis	- Brian Whittaker	- Michael Sorensen
	- Tony Webb	- David Ellison	- Graeme Clauscen
	- Mark Bain	- Barb Webb	- Susan Fawaz

APOLOGIES	- Alan McLean	- Fiona Blackmore	- Ron Hay
	- Mick Sullivan	- Alan Lawry	- Erin Close
	- Adrian Koller	- Annie Coleman	- Ava Close
	- Troy Ross	- Louise Smith	- Max Eldridge
	- Craig Ross	- Mark Roney	- Trevor Clauscen
	- Michelle Murphy	- Rob Murphy	- Ivan Webb
	- Ron Nicholson	- John Thomson	- Sandra Webb

BOARD	Position	2022/23	2023/24
	President	Jason Close	Jason Close
	Vice President	Annie Coleman	Annie Coleman
	Vice President	Brendan Smart	Fiona Blackmore
	Secretary/Admin&Finance	Christian Born	Christian Born
	Lifesaving Services	Campbell Smart	Campbell Smart
	Member Development	Terry Aslanidis	Terry Aslanidis
	Junior Development	Tanya Pinnock	Tanya Pinnock
	Assets	Darrell Clark	David Ellison
	Communication	Ryan Box	Ryan Box
	Sustainability	Louise Smith	-
	Competition	Susan Fawaz	-

Minutes Reviewed and Approved	
Sign	

WOOLAMAI BEACH SURF LIFE SAVING CLUB INC.

ABN 32 949 554 248
Postal PO Box 49, San Remo VIC 3925
Phone 0467 475 263
Email secretary@woolamaibeach.asn.au
Web www.woolamaibeach.org.au



AGENDA		
ITEM	DESCRIPTION	PERSON RESPONSIBLE
1-	Acknowledgement of Country	CS
2-	Opening Remarks from the President	JC
3-	Acknowledgement of Life Members/Life Governors in attendance	JC
4-	Minutes from the previous Annual General Meeting	JC
5-	Portfolio/Board Reports a) President b) Vice Presidents c) Secretary/Administration & Finance d) Life-Saving Services (Club Captain) e) Member Development f) Competition g) Assets h) Junior Programs/Nippers i) Communication j) Sustainability	JC BS & CS (for AC) CB CS TA SF DC TP RB JC (for LS)
6-	Presentation of Audited Financials	CB
7-	Life Membership Nomination – Peter Moate	JC
8-	Conclusion of the 2022/23 Board & Closing Remarks from the President	JC
9-	Board Structure Approval for 2023/24 & Director Election a) President b) Secretary/Administration & Finance c) General Directors	Life Governor, then 2023/24 President
10-	Election of new Development Fund Board Member	2023/24 President
11-	Presentation of the 2023/24 Board	2023/24 President
12-	Meeting Close	2023/24 President

MEETING MINUTES	
1-	Acknowledgement of Country ➤ WBSLSC respects traditional owners of this land. Culture, tradition of Torres Strait Islanders. Positive, Safe and working environment, share and keep in mind for the coming season.
2-	Opening Remarks from the President ➤ Appreciate effort of members coming to this AGM.
3-	Acknowledgement of Life Members/Life Governors in attendance ➤ Apologies were received from all Life Governors
4-	Minutes from the previous Annual General Meeting ➤ Just became available to review. Christian Born to give a brief summary of these minutes. ➤ Board elections, elections into the Board. Motion for Peter Moate to go to new Board. These Minutes from 2022-2023 AGM are to be circulated to all members. ➤ A short break was provided after agenda point 8 allowing for members present to read the previous minutes. ➤ After break – Motion to accept Minutes – Motion Moved: Andrew Crew, Seconded: Georgie Wettenhall
5-	Portfolio/Board Reports
	a) President – Jason Close ➤ Made it through the season as all our beaches were safe, and all beach goers went home safely. A tremendous amount of work regarding grants, sponsorships, events, training camps, nippers, which all contribute to a very well-run club over the year. ➤ Re-connect with all our members, special events help to bring club members together, blue zinc – mental health awareness, rainbow zinc – inclusive awareness, Pink zinc patrol – 13 seasons, Bass District get together. ➤ Club champs – 130 members came to compete. Great initiatives run by our members as per report. ➤ LSV council and our club's role in this. SLS Foundation as best as it could be to receive some grants. ➤ Support from PINP and PI Council. ➤ Thanks were given to members who gave their time to get the clubhouse ready for the season. LSV asked for support to help them with flood effort up north. Shown that our member goes above and beyond. ➤ Improvements to the clubhouse amongst our environment and hopefully will get another 20 years out of this clubhouse, as long as ensure we maintain it. ➤ Repair significant amounts to the roof, cleaning gutters. Members spent some of their own time to save the club a great amount of money. ➤ Major project outside to install 60m concrete retaining wall, widening driveway, and moving sand back to crane in a pre-cast wall. Re-vegetation works to be done also on the dunes. Commonwealth Government, club and PINP have contributed to these works. ➤ Thanks to our trainers, Terry Aslanidis and team running all the camps during the season. Over 30 different courses completed. Nipper's program made huge steps forward, with social activities, and numbers start to increase. ➤ Special events run successfully and thanks to the team. ➤ 25 members recognised for 100+ patrol hours, by LSV. ➤ Trevor Clausen inducted into Surf Boat Rowers League Hall of Fame. ➤ Thanks members of current Board.
	b) Vice Presidents ➤ Brendan Smart – extremely busy year for team.

MEETING MINUTES

	<ul style="list-style-type: none"> ➤ Received funding for Tesla Battery in clubhouse, negotiated to Swellnet for free internet at clubhouse and residence. All our vehicles and trailers are all now registered. Double glaze windows to be installed. 30k for permanent storage at Smiths Beach. Improvement for male showers. Periodic pest control for all our properties, including Nipper shed. ➤ I have decided to step down from my current position. ➤ Identifying anything out of place and helping others to take ownership as if it is their own home. ➤ Doing some major renovations to residence and clubhouse. ➤ Many thanks to those who have supported me over the last year. ➤ Annie Coleman – Apologies for not being able to attend, and thanks to Board for being cohesive and have enjoyed the Board. Annual Report to be read by the majority, it's not the work of one person, but a cohesive team.
	<p>c) Secretary/Administration & Finance – Christian Born</p> <ul style="list-style-type: none"> ➤ First season on Board and a great learning curve. I have taken on the Treasurer position. I will be running again for next season and keen to make some identified improvements. ➤ Well done to special events team, have brought into approximately 30k and Nippers is a great contributor. Grants made a huge contribution, to put us in a great position financially.
	<p>d) Life-Saving Services (Club Captain) – Campbell Smart</p> <ul style="list-style-type: none"> ➤ Fresh season, thanks for all that supported me in my role. Back into some normality, successful days on the beach. Have used assets as we have needed them. ➤ 56% 13-15 year age bracket. 15-18 year age increase 13-15%. Our responsibilities of the club to hang onto those members and member engagement activities has worked.
	<p>e) Member Development – Terry Aslanidis</p> <ul style="list-style-type: none"> ➤ First season, and 5th in training team. More of member development is new. Statistics of courses, how many members participated and how many training hours were completed. Interesting in comparison to previous Covid seasons. ➤ Excess of members wanting to do their Bronze course. And trying to give every member an opportunity to do their Bronze. 50 people and 13 on wait list. ➤ Goals 2019 and I think I have achieved them all. We have increased the number of trainers, we have over 50 qualified, 32 qualified to teach an SLSA award this season. ➤ LSV Youth development program, where WBSLSC have members participate in these programs. ➤ SEALS program is back up and running, with 12 members involved. ➤ Youth and Leadership group – currently have 4 members to take on leadership at a younger age.
	<p>f) Competition – Susan Fawaz</p> <ul style="list-style-type: none"> ➤ Challenging as LSV changed how many volunteers can help out, as we needed to have qualified volunteers to help out. This was difficult as LSV had limited spots for members to become qualified. We had some members were able to help out. A list of interested Nippers, so we have a better idea of what qualified volunteers we do need. ➤ If anybody is interested, please get in touch and we can ensure we have the team ready for the new season
	<p>g) Assets – Darrell Clark</p> <ul style="list-style-type: none"> ➤ The clubhouse has a 20-25 year lifespan on it. Big ticket items being done, i.e. 100k for roof restoration. Only available due to Grants being applied for, by Brendan's amazing behind the scenes work to enable us to have the possibility of receiving these grants. ➤ Facebook group to help getting more people involved to work around the clubhouse. Get on the Messenger group to be able to pop in and help a hand as the dates are listed for involvement. ➤ List of things that have been done is noted in the Annual Report.

MEETING MINUTES	
	<ul style="list-style-type: none"> ➤ New jobs coming up. ➤ Keen to find new people to support this area of the club.
	<p>h) Junior Programs/Nippers – Tanya Pinnock</p> <ul style="list-style-type: none"> ➤ Moved up to 306 this season. Many people have continued after their children completed doing nippers. Local took on the BBQ which made \$8k for the season. ➤ Knowledge at Smiths, so thanks to MB for taking on that role. ➤ Pretty smooth transition with all the help we got, with all work done prior to Nippers starting. 90 qualified members, helping with Water Safety.
	<p>i) Communication – Ryan Box</p> <ul style="list-style-type: none"> ➤ Second year on the Board, and more growth of social media, with 6k followers. Instagram 1700 followers. Sustainability with their own Instagram. Second year of TikTok with 1300 followers. Thanks to Erin Close with her work on TikTok and Terry for their input. ➤ Member communications – being sent out every Thursday, which is outstanding. ➤ Monthly newsletter on achievements and Board activities, as well as all the information. ➤ Stock and Merchandise by Fi Blackmore and thanks to her, as she steps down.
	<p>j) Sustainability – Covered by Jason Close</p> <ul style="list-style-type: none"> ➤ Apologies for Louise Smith. Report available online. Louise will step off the Board but will maintain Sustainability role.
	<p>k) Special events – Covered by Jason Close</p> <ul style="list-style-type: none"> ➤ Bass Coast series went very well. Key message was that it is a group of people who have been doing this for a long time, and there is a need for succession planning. On the day roles need some more people. Another area of improvement to support these events with hands on work on the days.
6-	<p>Presentation of Audited Financials – Christian Born</p> <ul style="list-style-type: none"> ➤ Development Fund - Invested 100k into Share, another 120k to be invested soon. ➤ All invoices are being paid on time, so no outstanding liabilities. ➤ Need to continue getting Grants to help fund any new projects.
OTHER	<p>Graeme Clauscen - Thanks to Ryan Box and his team, as the newsletter is great, and a huge amount of feedback, which has reached so many people and knowing what is going on is fantastic. When new Board comes in, Graeme Clauscen would like the opportunity to work out where all the history is to be stored and gone through. If anybody has an old photo, or old garment, can get it to Graeme Clauscen to put onto local collection site. Run by the Victorian Museum, which can be accessed online anywhere in the world.</p>
7-	<p>Life Membership Nomination – Peter Moate</p> <p>Joined in 1991 at the age of 18, has contributed a lot on and off the beach. Gold Medallion within a year and lifeguard almost straight away. He has been involved in both summer and winter competition. Patrol Captain 5 years, and chief lifeguard at WBSLSC. Many roles on committee, 11 years. Active offshore Rescue boat crewman. Service as rescue helicopter for 8 years. Administrative roles and fundraising roles as necessary. Leadership and compassion over the years. Patrolling in Gerrie's over recent years, fantastic at giving of his time.</p> <p>Peter Moate – I'm honoured to be nominated, 32 years involved, as it's been easy, because I love it and easy to spend time here and feel privileged to be involved, for personal growth and good service to the community.</p> <p>Andrew Crow – When you talk to him and this is his home, it pretty much says it all.</p> <p>Georgie Wettenhall – Can't imagine that my involvement in the club, that we haven't had Peter here.</p> <p>Peter Moate to step out.</p> <p>Support nomination is unanimous with show of hands.</p> <p>Vote has been done and congratulations on becoming a Life Member for the 2023-24 season.</p>

MEETING MINUTES	
8-	<p>Conclusion of the 2022/23 Board & Closing Remarks from the President Thanks to all during meeting and thanks to Board and retiring board members. Brendan Smart has been on Board for 7 seasons and achieved a vast number of things. Main training club in the State. Quality of the program, due to Brendan's amazing work, and his application of Grants has been great. Behind the scenes things, look around and he has had a hand in, not just finding the money for but having them done. The way he has contributed to the culture of the club and believe that others would say the same about him. Unbelievable contribution to Grants. Thanks. Thanks to Darrell Clark for the repair of so many things around the club, and have the improvements done in a timely manner. Jet skis, help with camps, on the beach, helped as Nipper Treasurer during the years. Hope that Darrell sticks around with many of the asset's projects. Thanks.</p> <p>Thanks to Susan Fawaz with our competitions and getting the parents involved. She will continue, but not as the director. Appreciative of her efforts.</p> <p>Thanks to Louise Smith as she steps off the board as a director and will continue around the clubhouse with sustainability within the clubhouse. Water saving, recycling, and educating members about sustainability. Thanks again.</p> <p>George Wettenhall gave thanks to Jason Close and appreciate your time, and hope that you do things that recharge you.</p>
9-	<p>Board Structure Approval for 2023/24 & Director Election 9-person Board, President, Sec/Admin, 7 General Board Members. Vote for above – Unanimous decision.</p>
	<p>a) President</p> <ul style="list-style-type: none"> ➤ Nominee: Jason Close - returning ➤ Elected: Jason Close
	<p>b) Secretary/Administration & Finance</p> <ul style="list-style-type: none"> ➤ Nominee: Christian Born - returning ➤ Elected: Christian Born
	<p>c) General Directors</p> <ul style="list-style-type: none"> ➤ Nominee – Portfolio of Interest <ul style="list-style-type: none"> ○ Annie Coleman – VP - returning ○ Fiona Blackmore – VP - new ○ Brendan Smart – VP - returning ○ Campbell Smart – Lifesaving Services - returning ○ David Ellison – Assets - new ○ Tanya Pinnock – Nippers - returning ○ Terry Aslanidis – Member Development - returning ➤ Changes <ul style="list-style-type: none"> ○ Brendan Smart – Removed Nomination ➤ Nominated from the Floor <ul style="list-style-type: none"> ○ Ryan Box – Communication - returning ➤ Elected as above
10-	<p>Election of new Development Fund Board Member</p> <ul style="list-style-type: none"> ➤ 5-person – Director of Admin/Finance - Christian Born, Life Governor – John Thompson and Life Member – Georgie Wettenhall, Members - Neil Hannan and Richard Wong. (With Kevin Pigeon and Bernie Neubauer acting as advisors) ➤ Vacancy opening in the “member” category due to Richard Wong stepping down from the board. ➤ Nominate from Georgie Wettenhall, of Andrew Crow, Second: Peter Moate <p>Unanimous vote, congratulations to Andrew Crow.</p>

MEETING MINUTES	
11-	<p>Presentation of the 2023/24 Board</p> <ul style="list-style-type: none"> ➤ President – Jason Close ➤ Director of Admin/Finance - Christian Born ➤ Vice President – Annie Coleman ➤ Vice President – Fiona Blackmore ➤ Director of Lifesaving Services – Campbell Smart ➤ Director of Assets – David Ellison ➤ Director of Junior Program/Nippers – Tanya Pinnock ➤ Director of Communications – Ryan Box ➤ Director of Membership Development – Terry Aslanidis <p><i>** These are the likely Board member portfolios, however these will be confirmed at the first Board meeting.</i></p>
12-	<p>Meeting Close</p> <ul style="list-style-type: none"> ➤ Closed 12.48pm

